



KONICA MINOLTA

Relocation/Collection Request

COLLECT FROM

Date required / / Current Project Code

Company name

Address
 State Postcode

Floor/Level Access Lift Stair Approximate no.

Contact name Phone

DELIVER TO

Date required / / New Project Code

Deliver to:
 Collection/Recycle
 Warehouse (Plant/Location /)
 The following company:

Company name

Address
 State Postcode

Floor/Level Access Lift Stairs Approximate no.

Contact name

Phone ()

INVOICE TO

Same as "COLLECT FROM" Same as "DELIVERTO"

Customer order number

Office Use Only

Sold to <input type="text"/>	Shipped to <input type="text"/>	KM order <input type="text"/>
Relocation/collection + GST \$ <input type="text"/>	Total charge (inc. GST) \$ <input type="text"/>	
Total monthly storage (if applicable) + GST \$ <input type="text"/>	Total charge (inc. GST) \$ <input type="text"/>	
New copy cost (if applicable) B/W \$ <input type="text"/>	Colour \$ <input type="text"/>	

AUTHORISATION

I authorise Konica Minolta Business Solutions Australia to relocate/collect our equipment. I agree and accept the Total charge(s) (inc. GST) as specified above.

Name

Job Title

Signature X

Date / /

PRINT DEVICE DETAILS

Model/Serial number	Final meter reading		Financed <input type="checkbox"/> Y <input type="checkbox"/> N
	B&W	Colour	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Y <input type="checkbox"/> N
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Y <input type="checkbox"/> N
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Y <input type="checkbox"/> N
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Y <input type="checkbox"/> N
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Y <input type="checkbox"/> N
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Y <input type="checkbox"/> N

Special comments/instructions